ACADEMIC ATTIRE GUIDE 2020

Academic attire is required for the faculty procession. For members of the faculty who do not own academic attire, Herff Jones has been contracted to provide the required caps, gowns, and hoods on a rental basis. Rental orders will be received starting Monday, March 16, through Tuesday, April 14. (If you miss the deadline, follow instructions for late orders below.)

TO PLACE A RENTAL ORDER:

The link to order will be available on March 16. Please check back for an update!

MEASURING YOUR CAP SIZE:

Instructions on how to print the cap tape and determine your cap size can be found HERE.

LATE ORDERS:

Online orders cannot be accepted after April 14. Instead, you may request a late order and pick up attire during Academic Attire Distribution beginning Thursday, May 14 (during the hours listed below) at the Kimmel Center for University Life, 60 Washington Square South, 4th Floor. The rental firm may have to make substitutions to fill late orders.

All late orders must be paid for by certified check, money order, cash or credit card.

TO PICK UP YOUR ACADEMIC ATTIRE:

Academic attire must be picked up at the Kimmel Center for University Life, 60 Washington Square South, 4th Floor. You will need to present your NYU ID and a copy of your confirmation email to pick up your rented attire. The distribution schedule is as follows:

<table>
<thead>
<tr>
<th>DATE</th>
<th>TIME</th>
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<tbody>
<tr>
<td>Tuesday, May 12</td>
<td>11:00am – 6:00pm (on-time orders only)</td>
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<tr>
<td>Wednesday, May 13</td>
<td>11:00am – 6:00pm (on-time orders only)</td>
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<tr>
<td>Thursday, May 14</td>
<td>11:00am – 8:00pm</td>
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<tr>
<td>Friday, May 15</td>
<td>11:00am – 6:00pm</td>
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Since the attire has been folded and placed in a bag for distribution, it is recommended that you pick it up in time to have it pressed before the ceremony.

ATTIRE RETURN:

- Return at Yankee Stadium on Commencement Day to Herff Jones representatives at Gate 2 and Gate 8 by 2:30pm.
- Return to collection bins in the NYU Bookstore at 726 Broadway from Wednesday, May 20 through Tuesday, May 26, during Bookstore hours (Mon - Fri, 9:00am – 8:00pm; Sat, 10:00am – 6:00pm; Sun, 11:00am – 6:00pm).

INQUIRES AND QUESTIONS:

Please direct all attire inquiries and questions to Paul Reilly at Herff Jones (pfreilly@herffjones.com).