



INSTRUCTIONS

Doctoral students who have been awarded a full tuition scholarship and are still financial aid eligible may be granted additional tuition scholarship to cover the cost of undergraduate courses that meet the following criteria:

- The course must represent a skill or body of knowledge that is essential for the student's preparation to do dissertation research
- The same course content is not available at the graduate level
- The course must be offered by the College of Arts and Science

Note: These courses **WILL NOT** count toward graduate program credit requirements or GPA.

PLEASE HAVE THE STUDENT REGISTER FOR THIS COURSE BEFORE SUBMITTING FORM.

Requests should be submitted by the department to the Office of Academic and Student Affairs (OASA), 6 Washington Square North, 2nd floor.

For more detailed information, please refer to the GSAS Policies and Procedures Manual Section 5.12.

Student's GSAS Department:

Student Name:

Student UID:

Name of Course:

Course Number:

Term:

Briefly describe the nature of the work that necessitates this skills based course:

Signature of Director of Graduate Studies or Chair: _____ Date: ____/____/20____

For OASA use only.

Approved Denied

OASA Signature: _____

Date: _____