



INSTRUCTIONS

- This form must be completed prior to the end of the **NINTH WEEK OF THE SEMESTER** for a fall or spring term course. This form must be completed prior to the **NINTH MEETING OF THE CLASS** for summer session course. Once this option is utilized, such decisions cannot be changed, nor will a letter grade be recorded. Please see sections 5.2-5.4 and 5.7 of the GSAS Policies and Procedures Manual for rules governing pass/fail grading.
- Requests should be submitted by the department to the Office of Academic and Student Affairs (OASA), 6 Washington Square North, 2nd floor.
- Incomplete submissions will be returned to the department.

GSAS Department of Student:

Student Name: UID:

I hereby elect the following Pass/Fail option for the following course(s):

Course Title	Course Number	Semester
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

I understand that after this request is approved, the grade scheme must remain Pass/Fail. The grade(s) may not be reverted back to the standard letter grading format.

Signature of Student: _____ Date _____

Signature of Director of Graduate Studies: _____ Date _____

For OASA use only

Approved Denied

OASA Signature: _____

Date Received:

Date: _____