



GSAS Predoctoral Summer Fellowship Cover Page
Spring 2019 Competition for Summer 2019

Last Name:
First Name:
Student ID Number: N
E-mail:
Department:
Projected Date of Degree (May/September/January + Year):
Director of Graduate Studies:
Department Chair:
Reference (must be from your thesis advisor)

Recipients of the Graduate School of Arts and Science Summer Predoctoral Fellowship must submit no later than September 15, 2019 a report or narrative via e-mail to gsas.fellowships@nyu.edu. This report should be brief (1-2 pages), summarizing the research/conference experience and its outcome and keeping the Dean apprised of the status of grant and fellowship proposals facilitated by this research award.

Signature of Applicant Date

Location of Research Project/Presentation:
Full name and
Address of host institution or conference:
If research project,
Name and Title of Scientific Host:
Proposed Research Project or
Presentation Title:

Estimated departure date:

Estimated return date:

Estimated cost/budget:
Air Travel \$
Lodging \$
Food \$
Local Travel \$
Other \$

Specify other costs
\$
\$

Total Requested \$

## GSAS Predoctoral Summer Fellowship Checklist (Must be submitted in this order)

1. Cover Page
2. Curriculum vitae (c.v.)
  - Header format: *Student Last Name, First Name, Department, N-Number*
3. Budget Narrative
  - 1 page, double-spaced, 12 point Times New Roman, 1 inch margins
  - Header format: *Student Last Name, First Name, Department, N-Number*
  - One-page budget narrative justifying itemized budget request, advising of other sources of support and explaining why other funding is inadequate (other funding may include assistantships, GSAS Student Travel Grants, external grants, etc.) All proposed expenses for travel, lodging and subsistence must reflect economy fares and a moderate lifestyle suitable for a student in the country of travel. Grant recipients are expected to make their own arrangements for travel and accommodations, including passports, visas, tickets, and transfer of funds as necessary. Any proposal to modify the visit after the award is granted will be subject to prior approval by the Dean.
4. Project Description
  - 1 page, double-spaced, 12 point Times New Roman, 1 inch margins
  - Header format: *Student Last Name, First Name, Department, N-Number*
  - The project description should identify the specific research question, the research being undertaken or type of information or data to be acquired, and the broader significance of the project. It should include the significance of the project for future dissertation research.
5. Schedule
  - Schedule for the planned research, including a timetable for completion of all other Ph.D. requirements.
6. NYU Transcript
  - Unofficial transcripts can be viewed and printed from Albert. Navigate to the "My Academics" section of the Student Center to generate. Select "View my unofficial transcript" from the drop-down bar and be sure your pop-up blocker is off on your browser.
7. One Letter of Reference
  - Must be from the applicant's thesis advisor.
  - The thesis advisor should submit his/her signed letter of reference to the applicant's department administrator in PDF format. (**Note:** Be aware of your department's internal deadline when communicating with your letter writer. This is particularly important as the completed application must be scanned by your Department Administrator before being submitted to the Office of Academic and Student Affairs.)
  - Must assess the general quality of the applicant's graduate work, the expected contribution of the dissertation to the discipline, and the prospects for its publication either in whole or in part.

## **GSAS Predoctoral Summer Fellowship Terms and Conditions**

- These awards are to be used for visits to research sites, such as archival resource facilities, laboratories and fieldwork locations that will be necessary for later sustained dissertation research. Applicants wishing to attend summer school programs should NOT apply for these awards. While proposals for travel within the metropolitan area will be considered, priority will be given to proposals for travel beyond this area.
- Applicants must have a minimum grade point average of 3.3.
- Applicants must have successfully completed two-thirds of credits required by date of award (courses with I, NR, W, and F grades are not considered successfully completed).
- Applicants must meet the GSAS policy requirements for time-to-degree.
- Applicants must be within seven years of their first term of enrollment in the doctoral program.\*
- It is expected that applicants will be actively engaged in dissertation research as certified by the department DGS or Chair.
- Departments must verify these requirements for each applicant.

\* Eligibility beyond seven years may be extended on an exception basis, consistent with the Graduate School's normal review of financial aid eligibility. The common reasons for extension are (a) time off for an official leave of absence; (b) up to four semesters of fieldwork, if the field work occurred within the first seven years of enrollment and the student did not receive a GSAS or other institutional stipend for the semester(s); and (c) exceptional academic circumstances that are beyond the student's control (e.g., the academic advisor left; serious illness).