

### NYU Shanghai Graduate Fellowship Cover Page

Last Name: \_\_\_\_\_  
First Name: \_\_\_\_\_  
Student ID Number: N\_\_\_\_\_  
Award Semester: \_\_\_\_\_  
E-mail: \_\_\_\_\_  
Department: \_\_\_\_\_

Date of first enrollment in PhD program (*May/September/January + Year*): \_\_\_\_\_

Projected date of degree (*May/September/January + Year*): \_\_\_\_\_

Have you earned 100 percent of credits required for your degree? (*Yes/No*): \_\_\_\_\_

If no, will you earn 100 percent of credits required by the award semester? (*Yes/No*): \_\_\_\_\_

Current cumulative GPA in PhD coursework: \_\_\_\_\_

Have you ever earned a GSAS Dissertation Fellowship before? (*Yes/No*): \_\_\_\_\_

What is the projected date of your dissertation defense? \_\_\_\_\_

Proposed NYU Shanghai faculty mentor(s) \_\_\_\_\_

Director of Graduate Studies: \_\_\_\_\_

Department Chair: \_\_\_\_\_

Reference (*must be your thesis advisor*) \_\_\_\_\_

Date completed qualifying exams: \_\_\_\_\_ Passed \_\_\_\_\_ Failed \_\_\_\_\_

Date completed language exams: \_\_\_\_\_ Passed \_\_\_\_\_ Failed \_\_\_\_\_

Proposal has been approved by advisor \_\_\_\_\_ or not yet approved \_\_\_\_\_

**TO BE SIGNED BY ALL APPLICANTS:**

If awarded the NYU Shanghai Global Dissertation Fellowship, I commit to being in residence at NYU Shanghai for the entirety of my award semester. I acknowledge that extended time away may result in forfeiture of my fellowship.

Further, I acknowledge that I may not hold an outside job involving more than ten hours of work per week; I may not hold two GSAS- or NYU- sponsored awards or fellowships concurrently; and I may not receive a GSAS Dissertation Fellowship and another stipendiary award (e.g. MacCracken) in the same year. As well, I may not receive the full amount of a GSAS Dissertation Fellowship if I am, for the same year, receiving an external fellowship for full-time research and/or writing. I understand that violation of this provision may result in cancellation of the award.

\_\_\_\_\_  
Applicant Date

I certify that the Cover Page information provided above by the student is accurate.

\_\_\_\_\_  
Chair/DGS Date

## NYU Shanghai Graduate Fellowship Application Checklist

(Items 1-7 must be submitted by the applicant in this order to [gsas.fellowships@nyu.edu](mailto:gsas.fellowships@nyu.edu) by the deadline. Item 8 must also be submitted by the reference writer by the deadline.)

### 1. Cover Page

### 2. Dissertation Summary

- 2 pages, double-spaced, 12 point Times New Roman, 1 inch margins
- Header Format: *Student Last Name, First Name, Department, N-Number*
- The dissertation summary should be written for educated readers, but not experts in your field or members of your department (i.e. at The New York Times level). It should identify the dissertation's research question, thesis, methodology, broader significance, etc.

### 3. Work Plan

- 1-2 pages, double-spaced, 12 point Times New Roman, 1 inch margins
- Header format: *Student Last Name, First Name, Department, N-Number*
- Please identify the specific research and/or writing project to be undertaken during the award semester, including (if the former) the type of information or data to be acquired, and the means of acquiring it, or (if the latter) a dissertation progress report detailing how the writing project will enable timely completion of the dissertation. All terms should be accessible to the general reader.
- The work plan should be written for educated readers, but not experts in your field or members of your department (i.e. at The New York Times level).
- Please include the name(s) of NYU Shanghai faculty who have confirmed their willingness to act as a mentor to your project.

### 4. Curriculum Vitae (c.v.)

- Header format: *Student Last Name, First Name, Department, N-Number*

### 5. NYU Transcript

- Unofficial transcripts can be printed from Albert. Navigate to the "My Academics" section of the Student Center to generate. Select "View my unofficial transcript" from the drop-down bar and be sure your pop-up blocker is off on your browser.

### 6. Writing Sample

- This document should be no more than 20 pages in length.

### 7. Letter(s) of Endorsement from Proposed NYU Shanghai Faculty Mentor(s)

- Please enclose from your proposed NYU Shanghai faculty mentor(s) brief letter(s) of endorsement. These need not be too long (100-150 words in an email would be sufficient), but they must certify the faculty have reviewed your work plan and commit to providing regular mentorship during your award semester.

### 8. One Letter of Reference

- Must be from the applicant's thesis advisor.
- Faculty should sign, scan, and submit their letters via email to [gsas.fellowships@nyu.edu](mailto:gsas.fellowships@nyu.edu) by the deadline.
- Must assess the general quality of the applicant's graduate work, the expected contribution of the dissertation to the discipline, and the prospects for its publication either in whole or in part.

## NYU Shanghai Graduate Fellowship Terms and Conditions

- During the award semester, applicants must be within seven years of their first term of enrollment in the doctoral program or deemed to still be financial aid eligible\*.
- Applicants must have a minimum grade point average of 3.3 and must have earned 100 percent of credits required for the degree by date of award (courses with I, NR, W, and F grades are not considered successfully completed).
- If selected, NYU Shanghai Graduate Fellows commit to being in residence at NYU Shanghai for the entirety of their award semester. Short leaves may be permissible for legitimate academic reasons, however, extended time away may result in forfeiture of the fellowship. Fellows also commit to submitting two one-page reports on their work, once at the mid-point and another at the conclusion of their award semester.
- Fellows should not be projected to defend their dissertation before the conclusion of their award semester.
- Each award includes a stipend. The stipend for the NYU Shanghai Graduate Fellowship will reflect 3.5 months (one semester) of the GSAS minimum monthly stipend for the academic year. For students still within their MacCracken award term, the waiver of maintenance of matriculation fees, and 100% coverage in the NYU comprehensive health insurance plan for an individual will be covered under the terms of the MacCracken award. For non-MacCracken students as well as students beyond the term of their MacCracken award but still financial aid eligible, a waiver of maintenance of matriculation fees, and 100% coverage in the NYU comprehensive health insurance plan for an individual will also be included in the award.
- No student is eligible to receive both a Washington Square based fellowship and a Global Dissertation Research and Writing Fellowship in the same year.
- Fellowship recipients may not hold a job involving more than ten hours of work per week during the academic year.

\* Eligibility beyond seven years may be extended on an exception basis, consistent with the Graduate School's normal review of financial aid eligibility. The common reasons for extension are (a) time off for an official leave of absence; (b) up to four semesters of fieldwork, if the field work occurred within the first seven years of enrollment and the student did not receive a GSAS or other institutional stipend for the semester(s); and (c) exceptional academic circumstances that are beyond the student's control (e.g., the academic advisor left; serious illness).