

## **Guide for GSAS Fall Awards Fall 2007 Competition for Award Year 2008-2009**

**Students should check with their departments for internal deadlines.  
Departments must submit no later than 4:00pm on Friday, October 12, 2007.**

**It is recommended that student and department submitted material  
be double-spaced, utilize Times New Roman, font size 12 point, for text and  
Times New Roman, font size 10 point, for headers and footers.**

**GSAS Office of Academic and Student Life  
One-half Fifth Avenue, Garden Level  
(between Washington Square North and Washington Mews)  
(212) 998-8060  
[gsas.studentlife@nyu.edu](mailto:gsas.studentlife@nyu.edu)**

**website: <http://gsas.nyu.edu/page/grad.life.fellowships>**

## **GSAS Fall Awards Description**

### **Dissertation Writing Fellowships**

Each carries a stipend of \$22,000, a waiver of maintenance of matriculation fees, and 100% coverage of the NYU comprehensive health insurance plan for an individual.

### **DEAN'S FELLOWSHIPS**

Approximately thirty are available for eligible GSAS students in all departments. Departments may nominate no more than two students.

### **ELAINE BRODY FELLOWSHIP**

One award is available to a GSAS student whose planned dissertation research requires extended research abroad. The student should have completed all coursework, have an approved dissertation proposal, and is planning to travel abroad to complete his or her dissertation research. The project description should clearly indicate the need for extended research outside of the United States and its territories. Departments in which eligible work is being conducted may nominate one student. Students nominated but not selected for the Elaine Brody Fellowship will automatically be considered for the GSAS Dean's Dissertation Fellowship. Recipient must submit a final progress report by September 1 after the award academic year to GSAS Office of Academic and Student Life (OASL).

### **JAMES ARTHUR FELLOWSHIP**

One award is available to a GSAS student whose dissertation concerns the measurement, meaning or conceptualizing of time. This could include current or past technologies, subjects like cosmology, relativity theory, carbon dating, anthropological, psychological, historical, linguistic or literary perspectives, or many other areas of inquiry. The Dean's Office reserves the final decision whether a nominee's research meets the topic requirement. Departments in which eligible work is being conducted may nominate one student. Students nominated but not selected for the James Arthur Fellowship will automatically be considered for the GSAS Dean's Dissertation Fellowship. Recipient must submit a final progress report by September 1 after the award academic year to GSAS Office of Academic and Student Life (OASL).

### **Dissertation Research Fellowship**

Each carries an annual stipend (amount specified below), a waiver of maintenance of matriculation fees, and 100% coverage of the NYU comprehensive health insurance plan for an individual.

### **LANE COOPER FELLOWSHIP (stipend of \$22,000.00)**

One award is available to a GSAS student who intends to pursue a teaching career in history, literature, philosophy or classical and medieval languages. Research may concern any period up to and including, but not later than, the Renaissance. Preference is given to students who must undertake research abroad. Departments in which eligible

work is being conducted may nominate one student. Recipients must submit a final progress report by September 1 after the award academic year to the New York Community Trust.

**TORCH FELLOWSHIP (Pilot Program, stipend of \$22,000.00)**

The Torch Fellowship carries an annual stipend, a waiver of maintenance of matriculation fees, and 100% coverage of the NYU comprehensive health insurance plan for an individual. A small stipend will also be awarded to the host institution at which the recipient will conduct the research.

Three Torch awards are available for GSAS doctoral students who are U.S. citizens or permanent residents. Awards are to be used to conduct student's final year of dissertation research abroad. Special consideration will be given to students who plan to conduct research in the region or country that has a demonstrable and significant connection to the student's family of origin, as this program seeks to encourage scholars to "give back" to the land of their heritage. International students are eligible to apply though their country of proposed research may not be the country indicated on their student visa. The research must be conducted in, and related to, a country or region outside the United States. There is no age limit for individuals applying for the Torch Prize Fellowship. Departments in which eligible work is being conducted may nominate one student. Recipients must submit a final progress report to the GSAS Office of Academic and Student Life (OASL).

*Preference will be given to those most likely to finish. Except for the Lane Cooper and the Torch Fellowships, it is expected that these awards will enable students to complete their dissertation and graduate at the end of the 2008-2009 year.*

To be completed by the department for each student nominated from the department.

**Departmental Nomination Form**  
*(Complete and submit electronically only)*

Using the GSAS Fall Awards Application Cover Page submitted by the student, the departmental designee must access the GSAS Fellowships and Awards Blackboard site and complete and submit electronically the Departmental Nomination Form for each student nominated by the department. **Departments may nominate a maximum of two students for the Dean's Fellowship and one for each of the other awards;** some fellowships are restricted to specific disciplines. Nominated students must have a minimum grade point average of 3.3, be within seven years of their first term of enrollment in the doctoral program\*, must have successfully completed 66 percent of credits attempted while at NYU (courses with IP, IF, N, W, and F grades are not considered successfully completed) and meet the GSAS policy requirements for time to degree. It is expected that students be actively engaged in dissertation research as certified by the department DGS/Chair. Departments must check these requirements for each student the department nominates. Except for the Lane Cooper and the Torch Fellowships, it is expected that these awards will enable students to complete the writing of their dissertations and graduate at the end of the 2008-2009 year.

\* Eligibility beyond seven years may be extended on an exception basis, consistent with the Graduate School's normal review of financial aid eligibility. The common reasons for extension are (a) time off for an official leave of absence; (b) up to four semesters of field work, if the field work occurred within the first seven years of enrollment and the student did not receive a GSAS stipend for the semester(s); and (c) exceptional academic circumstances that are beyond the student's control (e.g., the academic advisor left; serious illness).

## DEPARTMENT ABBREVIATION GUIDE

AMCV	American Studies
ANTH	Anthropology
BMS	Basic Medical Science
BIOL	Biology
CHEM	Chemistry
CINE	Cinema Studies
CLAS	Classics
COLI	Comparative Literature
CSCI	Computer Science
EAST	East Asian Studies
ECON	Economics
EHS	Environmental Health Science
ENGL	English
IFA	Fine Arts
FREN	French
IFS	French Studies
GERM	German
HEBR	Hebrew and Judaic Studies
HIST	History
ITAL	Italian Studies
LLSS	Law and Society
LING	Linguistics
MATH	Mathematics
MIDS	Middle Eastern and Islamic Studies
MUSI	Music
NEUR	Neural Science
PERF	Performance Studies
PHIL	Philosophy
PHYS	Physics
POLI	Politics
PSYC	Psychology
SOCI	Sociology
SPAN	Spanish and Portuguese

## GSAS Fall Awards Application Cover Page

(Complete and submit paper format only)

Fall 2007 Competition for Award Year 2008-2009

The department nominates this student for the following award(s): *Check all that apply, student may be nominated for more than one award, if applicable, but only one cover page is needed.*

- \_\_\_\_\_ Dean's Dissertation Fellowship
- \_\_\_\_\_ Elaine Brody Fellowship
- \_\_\_\_\_ James Arthur Fellowship
- \_\_\_\_\_ Lane Cooper Fellowship
- \_\_\_\_\_ Torch Fellowship (Region/Country: \_\_\_\_\_)

Last \_\_\_\_\_ First \_\_\_\_\_ MI \_\_\_\_\_

Student ID Number N\_\_\_\_\_ E-mail \_\_\_\_\_

Address (include apt, suite or floor) \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Department \_\_\_\_\_ Field of Study \_\_\_\_\_

Director of Graduate Studies \_\_\_\_\_

Department Chair \_\_\_\_\_

Dissertation Title \_\_\_\_\_

References (one must be your thesis advisor –please label below)

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

Date completed qualifying exams \_\_\_\_\_ Passed \_\_\_\_\_ Failed \_\_\_\_\_

Date completed language exams \_\_\_\_\_ Passed \_\_\_\_\_ Failed \_\_\_\_\_

(continued)

Proposal has been approved by advisor on this date \_\_\_\_\_ or not yet approved \_\_\_\_\_

Projected/Expected date of degree \_\_\_\_\_

**TO BE SIGNED BY ALL APPLICANTS:**

I acknowledge that if awarded a Dissertation Fellowship for 2008-2009, I may not hold an outside job involving more than ten hours of work per week and I may not hold two GSAS- or NYU- sponsored awards or fellowships concurrently; I am not eligible to receive the Dean's Dissertation Fellowship and another stipendiary award (e.g. MacCracken or Opportunity) in the same year. As well, I may not receive the full amount of a GSAS fellowship if I am, for the same year, receiving an external fellowship for full-time research and/or writing; it is standard practice, however, for students who hold an external fellowship to receive a portion of the Dean's Dissertation Fellowship as supplementary funding from the Graduate School. I understand that violation of this provision may result in cancellation of the award. I understand that it is expected with the award, except for the Lane Cooper and for the Torch Fellowship (Pilot Program), I will complete my dissertation and graduate at the end of the 2008-2009 year. If this does not occur, I may not be eligible to receive any GSAS financial aid, including maintenance of matriculation waivers, for subsequent terms.

\_\_\_\_\_  
Applicant

\_\_\_\_\_  
Date

To be completed by the department.

### Departmental Nomination Letter

*(Submit electronically without signature and on departmental letterhead in paper format with original signature. This letter is separate from the three letters of reference requested by student applicant.)*

Date

Honors and Awards Committee Members  
c/o GSAS Office of Academic and Student Life  
One-half Fifth Avenue, Garden Level

It is with great pleasure that the Department of \_\_\_\_\_ nominates the following students:

Student A	Award Nominated For	Ranking*
Student B	Award 1 Nominated For	Ranking*
	Award 2 Nominated For	
Student C	Award Nominated For	Ranking*

*\*The ranking of students nominated by individuals departments is not required but strongly preferred by the Honors and Awards Committee.*

Student A is.....brief paragraph about student.

Student B is....brief paragraph about student.

Student C is...brief paragraph about student.

If you have any questions or concerns, please call \_\_\_\_\_ or e-mail \_\_\_\_\_.

Using the Department Abbreviation Guide, label as word document electronically as:

#### **DEPT ABBREVIATION\_NOMLTR**

For example, **AMCV\_NOMLTR.doc**

To be completed by all applicants.

*Student Last Name, First Name*

*Department*

*Student ID Number (starts with N)*

***curriculum vitae (c.v.)***

*(Submit electronically and in paper format)*

Using the Department Abbreviation Guide, label the outline, projection description, and c.v. as one word document with appropriate page breaks and headers electronically as:

**DEPT ABBREVIATION\_STUDENT LAST NAME\_APPL**

If department is nominating two students with the same last name, then add first initial to differentiate, i.e. **ANTH\_SMITHJ\_APPL** and **ANTH\_SMITHY\_APPL**

To be completed by all applicants.

*Student Last Name, First Name*

*Department*

*Student ID Number (starts with N)*

## **Outline**

*(Submit electronically and in paper format)*

The outline, précis or summary statement must be prepared by the student of the approved dissertation topic with its thesis, methodology, etc. This document should have no more than 1,500 words.

Using the Department Abbreviation Guide, label the outline, projection description, and c.v. as one word document with appropriate page breaks and headers electronically as:

**DEPT ABBREVIATION\_STUDENT LAST NAME\_APPL**

If department is nominating two students with the same last name, then add first initial to differentiate, i.e. **ANTH\_SMITHJ\_APPL** and **ANTH\_SMITHY\_APPL**

To be completed by all applicants.

*Student Last Name, First Name*

*Department*

*Student ID Number (starts with N)*

## **Project Description**

*(Submit electronically and in paper format)*

The project description prepared by the student should be written for educated readers, but not experts in your field or members of your department (i.e. at The New York Times level). It should identify the specific research question, the research being undertaken or type of information or data to be acquired, and the broader significance of the project. It should also describe how research progress and write-up will take place over the fellowship year. All terms should be accessible to the general reader. This document should have no more than 500 words (no abbreviations or citations).

Using the Department Abbreviation Guide, label the outline, project description, and c.v. as one word document with appropriate page breaks and headers electronically as:

**DEPT ABBREVIATION\_STUDENT LAST NAME\_APPL**

If department is nominating two students with the same last name, then add first initial to differentiate, i.e. **ANTH\_SMITHJ\_APPL** and **ANTH\_SMITHY\_APPL**

To be completed by all applicants: Applicants are responsible for requesting and following up.

### **Three Letters of Reference**

*(Submit electronically without signature and  
in paper format on letterhead with original signatures)*

Each nominated student must have three letters of reference (excluding the departmental nomination letter) that assess the general quality of the nominee's graduate work, the expected contribution of the dissertation to the discipline, and the prospects for its publication either in whole or in part. One letter must be from the nominated student's thesis advisor. All letters must be submitted first to department for review and if nominated, the letters will be submitted to GSAS-OASL.

#### Sample Format

Date

Honors and Awards Committee Members

c/o GSAS Office of Academic and Student Life

One-half Fifth Avenue, Garden Level

Letter of Reference for Student Name, N#

Using the Department Abbreviation Guide, label all three letters of reference as one word document with appropriate page breaks and headers electronically as:

**DEPT ABBREVIATION\_STUDENT LAST NAME\_REFLTRS**

If department is nominating two students with the same last name, then add first initial to differentiate, i.e. **ENGL\_SMITHJ\_REFLTRS** and **ENGL\_SMITHY\_REFLTRS**

For those submitting for Shortell-Holzer or Lane Cooper ONLY

*Student Last Name, First Name*

*Department*

*Student ID Number (starts with N)*

## **Teaching Statement and Summary of Teaching Experience**

*(Submit electronically and in paper format)*

A statement of student's beliefs on teaching and learning and a summary of student's teaching experience prepared by the student. This document should be no more than 1,000 words and should be related to one of the specified subject areas in the award call.

Using the Department Abbreviation Guide, label all three letters of reference as one word document with appropriate page breaks and headers electronically as:

**DEPT ABBREVIATION\_STUDENT LAST NAME\_TEACH**

If department is nominating two students with the same last name, then add first initial to differentiate, i.e. **MUSI\_SMITHJ\_TEACH** and **MUSI\_SMITHY\_TEACH**

For Torch Fellowship applicants ONLY

*Student Last Name, First Name*

*Department*

*Student ID Number (starts with N)*

*Region/Country*

## **Torch Summary**

*(Submit electronically and in paper format)*

Summary prepared by the student detailing a demonstrable and significant connection between the region or country for research and student's family of origin as well as student's interest and what the student hopes to achieve from research abroad. This document should be no more than 250 words.

Using the Department Abbreviation Guide, label all three letters of reference as one word document with appropriate page breaks and headers electronically as:

**DEPT ABBREVIATION\_STUDENT LAST NAME\_TORCH**

If department is nominating two students with the same last name, then add first initial to differentiate, i.e. **SPAN\_SMITHJ\_TORCH** and **SPAN\_SMITHY\_TORCH**

For Torch Fellowship applicants ONLY

## **Torch National Citizenship Verification**

*(Submit in paper format only)*

Student must submit appropriate paperwork verifying student's national citizenship or permanent residency status.

To be completed by all applicants.

## **New York University Official Transcript**

*(paper format only)*

Request must be made to the University Registrar's Office at 25 West 4<sup>th</sup> Street for a copy of student's official transcript to be sent directly to the department. If nominated, department will forward the transcript to GSAS-OASL.