

INSTRUCTIONS

- Attach the proposed instructor's *Curriculum Vitae*. It should include a full list of publications, an academic employment history, and a statement of current research interests.
- If the proposed instructor does not meet the usual criteria for membership in the graduate school faculty -- doctoral degree; rank of at least Assistant Professor; published research beyond the dissertation -- the department/program head must submit a memorandum justifying the request.
- Requests should be submitted by the department to the Office Academic and Student Affairs (OASA), 6 Washington Square North, 2nd floor. Incomplete submissions will be returned to the department.

GSAS Department:

Name:

Present Position:

Rank:

Term of appointment – not to exceed three years:

Degrees – please list all degrees received:	School	Date
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

Semester teaching is to begin:

Course(s):

Name	Number	Semester
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

Has the Instructor previously been reviewed? (Y/N) When?

Name of Department Chair/Director:

Signature of Department Chair/Director: _____ Date _____

For OASA use only

Approved Denied

Signature of GCC Chair/Designee: _____

Date Received:

Date: _____