

FULBRIGHT-HAYS DOCTORAL DISSERTATION RESEARCH ABROAD U.S. DEPARTMENT OF EDUCATION

As you review these instructions, please remember that the Fulbright-Hays website contains the most accurate and up-to-date material. In case of conflicting information, always refer to the Fulbright-Hays website.

In addition to this document, it is highly recommended that you also read the instructions and the FAQ section at <http://www2.ed.gov/programs/iegpsddrap/faq.html>.

2019 APPLICATION CYCLE	<ul style="list-style-type: none"> Application available online: Thursday, January 24, 2019 Instructions available: www.ed.gov/programs/iegpsddrap/index.html
NYU DEADLINES	<ul style="list-style-type: none"> Internal Review Deadline: Tuesday, March 12, 2019 Final Campus Deadline/Revision Deadline: Tuesday, March 19, 2019 <p>All applicants and their recommenders must follow the final campus deadline</p>
ELIGIBILITY	<ul style="list-style-type: none"> U.S. Citizen or Permanent Resident Planning a teaching career; government careers acceptable Advanced to doctoral candidacy before award activation Foreign language proficiency, except in English-speaking countries Modern language and area studies (comprehensive study of society or societies, including their geography, history, culture, economy, politics, international relations and language)
GRANT LOGISTICS	<ul style="list-style-type: none"> US \$15,000-\$60,000 6-12 months Available in most countries, excluding U.S. and its territories. No projects focused on Western Europe

APPLICATION

Form	Highlights	Details
Application	<ul style="list-style-type: none"> www.g5.gov 	<ul style="list-style-type: none"> When finished, check the "Form Completed" box, then save. Click on "Ready to Submit" on the e-application menu.
Budget	<ul style="list-style-type: none"> Application Item 25 One round-trip airfare Monthly maintenance stipend Project allowance Health and accident insurance All fellows MUST have medical insurance for the duration of the research abroad. Dependent(s) monthly maintenance available 	<ul style="list-style-type: none"> Enter roundtrip airfare of an American carrier (economy class) and the cost of excess baggage. You should multiply this figure by two because you will not be able to purchase your ticket until 45 days before your grant begins and you are required to purchase your return flight to activate your award. Use the monthly stipend listed on the "Monthly Stipends and Dependent's Allowances" document on the online application Project allowance: be realistic and budget as much as possible Contact your department to help estimate a medical insurance quote for the next AY. Dependents are defined as spouses or children under 21 years of age

Research Proposal	<ul style="list-style-type: none"> • Upload online with your application as a .pdf, .doc, or .rtf document • 10-pages double-spaced Times New Roman, Courier, Courier New, or Arial 12 pt. font (10 pt. font single spaced is acceptable for charts and endnotes/footnotes) • 1" margins all around • Include name and page number on each page 	<ul style="list-style-type: none"> • "Why are you the best person to go here for this research?" "Why should we care?" • Include project feasibility • What is relevance for the academic and local communities? • Why must you go abroad? • Include preliminary research or explain it is part of a larger project • Avoid jargon/being overly ambitious • Read the scoring criteria on e-application website for more tips
Bibliography	<ul style="list-style-type: none"> • Upload online with your application • 2-page limit • Single spaced • Times New Roman, Courier, Courier New, or Arial 12 pt. font • 1" margins all around 	<ul style="list-style-type: none"> • Footnotes are considered part of the 10-page proposal and cannot be used in the bibliography
Curriculum Vitae	<ul style="list-style-type: none"> • Upload online with your application • No page limit – but keep it short • Times New Roman, Courier, Courier New, or Arial 12 pt. font • Any format 	<ul style="list-style-type: none"> • Education • Relevant Area Studies & Methods Coursework • Foreign Language Study • Fellowships, Honors, and Awards • Conference Presentations and Publications • Teaching or Work & Volunteer Experience • Fieldwork Experience • Professional Memberships
Human Subject Approval/ Instructional Review Board (IRB)	<ul style="list-style-type: none"> • Must indicate if IRB is required • Official approval not needed at the time of application • Need official approval at the time of grant activation • To find out whether your project needs IRB approval, please visit: https://www.nyu.edu/content/dam/nyu/research/documents/IRB/IRBDecisionTree.pdf. 	<ul style="list-style-type: none"> • Email GSAS Program Administrator at gsas.fellowships@nyu.edu a 150-word IRB narrative that briefly addresses the following: <ol style="list-style-type: none"> 1. Human subject involvement and characteristics 2. Sources of materials 3. Recruitment and informed consent 4. Potential risks 5. Protection against risk 6. Importance of knowledge to be gained 7. Collaborating site(s)
Letters of Affiliation	<ul style="list-style-type: none"> • Must be on official institutional letterhead • Must be in English (if not, applicant may translate the letter and indicate themselves as the translator; must include the original) • Can have multiple affiliations • Upload with your application online with signature of writer 	<ul style="list-style-type: none"> • Must be submitted on/before NYU deadline • State the level of support and resources available • Give a copy of your research proposal and curriculum vitae/resume to the institution • For more than one affiliation, merge into a single .pdf and upload to the application
Foreign Language References	<ul style="list-style-type: none"> • *This reference is required even if you are a native speaker • A reference is needed for the all languages needed for the research • Evaluation form and a letter submitted to the e-application • If you are a native speaker of English and plan to conduct your project in English, then you may complete and submit this form on your own. 	<ul style="list-style-type: none"> • Must be submitted on/before NYU deadline • Recommenders can submit the online references even after applicants have already submitted their application online • Should be language professor or instructor on campus or at an accredited institution • Evaluator decides the evaluation method • You will be more competitive if you are at "near-native" or "native speaker" fluency, but less competitive if the language used is your native language. • Begin language courses if you are currently at a low proficiency
Faculty References	<ul style="list-style-type: none"> • 3 references • Submit online • Include evaluation cover sheet and letter of support • Recommenders should show familiarity with applicant's project and qualification 	<ul style="list-style-type: none"> • Avoid having one person write 2 or more references (including the language reference) • Give a copy of your research proposal and curriculum vitae to your recommenders • Resend notification if your referees never received it or lost it

Unofficial Transcripts

- Scan and upload your unofficial graduate and undergraduate transcript directly to e-application
- If selected, you will need to send the official at the time of grant activation
- If you have several transcripts, merge into a single .pdf document for upload to website

Checklist

- Online Application
- Budget
- Curriculum vitae
- Project description
- Bibliography
- Human Subjects Narrative (150-word limit)
*emailed to gsas.fellowships@nyu.edu
- 3 Faculty References
- Language References
- Letters of Affiliation
- Unofficial Graduate and Undergraduate Transcripts

Questions

The GSAS Office of Academic and Student Affairs may be contacted by email at gsas.fellowships@nyu.edu.